



UTILITY BILLING DEPARTMENT

6015 Glenwood Street ■ Garden City, Idaho 83714
Phone 208/472-2930 ■ Fax 208/472-2996
ubilling@gardencityidaho.org
gardencityidaho.org

Welcome to the City of Garden City!

Thank you for setting up your Utilities Account. Garden City provides Water, Sewer, Trash, & Recycle services. Please follow the instructions below, and feel free to contact us with any questions. Forms are available online, by clicking the blue hyperlinks below, or at City Hall.

New Business Owners please contact Development Services at 208-472-2921 or building@gardencityidaho.org

New Homeowners can call or email us with the following information:

- Name for the account
- Service address
- Mailing address
- Services needed (water, sewer, trash, and recycle)
- Contact phone number
- Contact email

New Renters will need to fill out a [Renter's Agreement Form](#):

- Complete the form and have it notarized (we can notarize *City documents* at City Hall)
- Pay a deposit (\$50.00 for Residential, \$178.50 for Commercial) by check, cash, or card. The deposit will stay on the account and be returned when the account is closed.
- Indicate what services (water, sewer, trash, and recycle) you will need.

Going on Vacation?

- If you will be gone for longer than a month, you can submit a seasonal request to stop services for your account. Give us a call or submit a [Seasonal Service Hold Form](#).

Moving Out?

- Please let us know when you would like to close your account and provide a forwarding address so that we can send a final bill or a refund check. Give us a call or submit an [Account Termination Form](#).

Payment Options

On-Line – Go to www.gardencityidaho.org

- In the Quick Links section, click the “Utility Online Payment” link.
- You can make a one-time payment, or set your debit or credit card to be charged automatically on the 25th of each month.
- Review your current and prior month’s billing statements and your payment history.
- [You can sign-up for E-Statements!](#)

In-Person – Make a payment at City Hall:

- We’re open 8am - 12pm and 1pm - 5pm Monday through Friday.
- 6015 N. Glenwood Street – 1st Floor Utility Billing Window
- A drop box for payments is located at the South entrance of the building

By Mail – Mail your payment to:

Garden City Utility Billing 6015
N. Glenwood Street Garden
City, ID 83714

By Phone – Make a payment with debit or credit card by calling:

208-472-2930

Direct Pay ACH – Find the [Automatic Withdrawal Form](#) at City Hall or online

- You can sign-up to have your checking account charged automatically on the 25th of each month.

Other Information:

[Ada County Landfill and Hazardous Waste info](#)

[curb it} Boise Recycle, HHW, Glass, and Medication disposal](#)

[Republic Services Trash and Recycling](#)