



## VARIANCE APPLICATION

Permit info: \_\_\_\_\_

Application Date: \_\_\_\_\_ Rec'd by: \_\_\_\_\_

FOR OFFICE USE ONLY

**6015 Glenwood Street ▪ Garden City, ID 83714 ▪ 208.472.2921**  
 ▪ [www.gardencityidaho.org](http://www.gardencityidaho.org) ▪ [building@gardencityidaho.org](mailto:building@gardencityidaho.org)

APPLICANT	PROPERTY OWNER
<b>Name:</b>	<b>Name:</b>
<b>Company:</b>	<b>Company:</b>
<b>Address:</b>	<b>Address:</b>
<b>City:</b>	<b>City:</b>
<b>State:</b> <b>Zip:</b>	<b>State:</b> <b>Zip:</b>
<b>Tel.:</b>	<b>Tel.:</b>
<b>E-mail:</b>	<b>E-mail:</b>

**PROPERTY AND VARIANCE REQUEST INFORMATION**

**Site address:**

<b>Subdivision Name:</b>	<b>Lot:</b>	<b>Block:</b>
<b>Tax Parcel Number:</b>	<b>Zoning:</b>	<b>Total Acres:</b>
<b>Existing Use:</b>	<b>Floodplain:</b>	<b>yes                  no</b>
<b>Proposed Use:</b>	<b>Surrounding Uses:</b>	

**Description of the requested variance:**

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**How is the property deprived, by a provision of this Title, of rights and privileges enjoyed legally by other properties in the vicinity and under the applicable zoning district because of the unique size, shape, topography or location of the subject property (a finding of undue hardship)?**

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**How does the need for a variance not result from the actions of the applicant or property owner?**

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**How will granting a variance not unreasonably diminish either the health, safety or welfare of the community or neighborhood?**

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**Why is a variance the only reasonable alternative to overcome the undue hardship?**

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**Why is a variance the minimum relief necessary to allow reasonable use of the subject property?**

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**I consent to this application and hereby certify that information contained on this application and in the accompanying materials is correct to the best of my knowledge. I agree to be responsible for all application materials, fees and application correspondence with the City. I will hold harmless and indemnify the City of Garden City from any and all claims and/or causes of action from or an outcome of the issuance of a permit from the City.**

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**Signature of the Applicant (date) Signature of the Owner (date)**

### **APPLICATION INFORMATION REQUIRED**

**NOTE:**

**AN ELECTRONIC COPY OF THE ENTIRE APPLICATION SUBMITTAL REQUIRED**

**INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED UNDER ANY CIRCUMSTANCES**

**ONE (1) HARD COPY OF EACH CHECKLIST ITEM REQUIRED**

- Compliance Statement and Statement of Intent**
- Affidavit of Legal Interest**
- Neighborhood Map**
- Site Plan**
- Approved Addresses**
- Waiver Request of Application Materials**



## **PLEASE CHECK THE FOLLOWING:**

### **INFORMATION FOR COMPLIANCE STATEMENT AND STATEMENT OF INTENT:**

- Should include purpose, scope, and intent of project
- Information concerning noxious uses, noise, vibration, and any other aspects of the use or structure that may impact adjacent properties or the surrounding community
- Statement explaining how the proposed use(s) is compliant with the standards of review for the proposed application. Cite the ordinances the proposed use(s) is compliant with

### **INFORMATION REQUIRED ON NEIGHBORHOOD MAP:**

- 8 1/2" x 11" size minimum
- Location of contiguous lots and lot(s) immediately across from any public or private street, building envelopes and/or existing buildings and structures at a scale not less than one inch equals one hundred feet (1" = 100')  
Impact of the proposed siting on existing buildings, structures, and/or building envelope

### **INFORMATION REQUIRED ON SITE PLAN:**

- 24" x 36" size minimum
- Scale not less than 1" = 20'), legend, and north arrow.
- Property boundary, dimensions, setbacks and parcel size.
- Location of the proposed building, improvement, sign, fence or other structure, and the relationship to the platted building envelope and/or building zone
- Building envelope dimensions with the center of the envelope location established in relation to the property lines
- Adjacent public and private street right of way lines
- Total square footage of all proposed structures calculated for each floor. If the application is for an addition or alteration to an existing building or structure, then the new or altered portions shall be clearly indicated on the plans and the square footage of new or altered portion and the existing building shall be included in the calculations
- For uses classified as drive-through, the site plan shall demonstrate safe pedestrian and vehicular access and circulation on the site and between adjacent properties as required in Section 8-2C-13 of Title 8.

### **INFORMATION REQUIRED FOR WAIVER REQUEST OF APPLICATION MATERIALS:**

- Statement must include a list of the application materials to be waived and an explanation for the request.

*Disclaimer Clause: X Denotes application information that may be waived depending on the nature of the request" found under table 8-6a-2 "required application information."*