



DEVELOPMENT SERVICES DEPARTMENT

6015 Glenwood Street ■ Garden City, Idaho 83714
Phone 208/472-2921 ■ Fax 208/472-2996 ■
www.gardencityidaho.org

DEVELOPMENT SERVICES
**REFUND/ ADJUSTMENT
REQUEST FORM**

DATE: _____

ACCOUNT/PERMIT NUMBER: _____

RECEIPT NUMBER and DATE: _____

Is this a: REFUND _____ **ADJUSTMENT** _____

EXPLANATION: _____

CUSTOMER NAME: _____

SEVICE ADDRESS: _____

Name/Company Name: _____

Street: _____

City, State Zip: _____

Billed total to be refunded or adjusted: _____

Total amount to be refunded (typically less 20%): _____

ATTACHED SUPPORTIVE DOCUMENTS: Y/N

Contract Services Notified: Y/N

Management Approval