



PUBLIC WORKS PERMIT APPLICATION

Permit info: _____
 Application Date: _____ Rec'd by: _____
 FOR OFFICE USE ONLY

6015 Glenwood Street □ Garden City, Idaho 83714 □ Phone 208/4722949 □ Fax 208/472-2996
 Office Hours M-F 9am-12pm/ 1pm-3:30pm building@gardencityidaho.org
 Inspection Hotline 208/472-2920

CONTACT INFORMATION

Applicant Name: _____ **E-mail:** _____

Address: _____ **City:** _____ **State:** _____ **Zip:** _____

Phone: _____ **Cell:** _____ **Fax:** _____

*note this person is the main contact for the project. All correspondence will be sent to this person.

Design Professional: _____ **E-mail:** _____

License: _____

Address: _____ **City:** _____ **State:** _____ **Zip:** _____

Phone: _____ **Cell:** _____ **Fax:** _____

Contractor Name: _____ **License #:** _____ **Expiration:** _____

Address: _____ **City:** _____ **State:** _____ **Zip:** _____

Responsible Person: _____ **RP #:** _____ **Expiration:** _____

Phone: _____ *note RP responsible for duration of project

Property Owner Name: _____ **E-mail:** _____

Address: _____ **City:** _____ **State:** _____ **Zip:** _____ **Phone:** _____

PROJECT INFORMATION/DESCRIPTION: Grading or Site Preparation Subdivision Construction Other

Project Address: _____ **Garden City, Idaho Zip: 837**____

Subdivision: _____ **Lot:** _____ **Block:** _____ **Parcel #** _____

Is project in flood plain? Yes/No Flood Plain Permit # _____

*if applicable SUB20____-____ CUP20____-____ / DSR20____-____ Pre-Application Meeting Date _____

Disturbed earth quantity: ACRES _____ **CuYds** _____

EGP/AEP20____-____ ***Note: Projects over one (1) acre require Erosion & Sediment Control Plan.**

New connections only

Water Service Connection: Meter Size: 5/8" - 1"- 1.5"- 2"- 3"- 4"- 6"- NA ___

Observation Only: Y ___ N ___

Fire Suppression Service: 4" Sprinkler ___ 6" Sprinkler ___ 8" Sprinkler ___ Hydrant _____ NA ___

Sewer Connection Y___ N ___ NA ___ **Observation Only:** Y ___ N ___

Owner's Signature: _____ **Date:** _____

By signing this, I consent to any outstanding fees for work being submitted and attest that all information is complete and accurate to the best of my knowledge. Approvals will be for the submitted work only. Any changes to the site or any structures may alter the effectiveness of the drainage and grading proposed.

Applicant's Signature: _____ **Date:** _____

I have completed the submittal checklist noting all applicable pages and supporting documents for the project. I attest that all information is complete and accurate to the best of my knowledge. Approvals will be for the submitted work only. Any changes to the site or any structures may alter the effectiveness of the drainage and grading proposed.

Check List:

- 4 sets of plans, documents, and reports
- ALL Documents must also be submitted electronically
- *All re-submittals require 4 sets and an electronic copy
- Affidavit of Legal Interest

Storm Drainage requirements:

- Current Geotechnical Report meeting the requirements of the City of Boise storm water management design manual
- Verification that the storm drainage system infiltration surface is at least 3 vertical feet from the seasonal high groundwater
- Storm water O&M manual
- Storm water run-off report, and adhere to the requirements of the Boise City storm water management design manual (except that Garden City allows systems to be placed within 3 feet of seasonal high groundwater instead of 5 feet in the Boise manual).
- Erosion & Sediment Control Plan

Site and Landscaping requirements:

- Site showing streets, building locations including dimensions to property lines and other buildings, water mains and fire sprinkler underground mains (include diameters), sewer mains & services (including sizes and invert elevations, designation of Fire Department Access Roadways.
- Landscaping showing type quantity and size of hardscape, shrubs and ground cover, trees (include class), tree removal locations and diameter
- Parking stalls with dimensions, number of parking spaces, off and on site sidewalks and ramps, ramp details, at grade mechanical equipment
- Trash enclosures locations, details and dimensions

Utility requirements

- Backflow protection noted
- Exterior roof and overflow drain lines and sizes
- Underground sanitary waste lines and segregated grease lines – note all sizes from sewer main to the building
- Domestic water line locations & sizes from meter to the building
- Location, size, and materials of all utilities not otherwise already noted

