**PUBLIC WORKS PERMIT APPLICATION**

Application Date: ________________  Rec’d by: ________________

FOR OFFICE USE ONLY

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**CONTACT INFORMATION**

<table>
<thead>
<tr>
<th>Applicant Name:</th>
<th>Address:</th>
<th>Phone:</th>
<th>E-mail:</th>
<th>City:</th>
<th>State:</th>
<th>Zip:</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Contract Name:</th>
<th>Phone:</th>
<th>Address:</th>
<th>License #:</th>
<th>Expiration:</th>
</tr>
</thead>
</table>

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<tr>
<th>Responsible Person:</th>
<th>Phone:</th>
<th>RP #:</th>
<th>Expiration:</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Property Owner Name:</th>
<th>Address:</th>
<th>City:</th>
<th>State:</th>
<th>Zip:</th>
</tr>
</thead>
</table>

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**PROJECT INFORMATION/DESCRIPTION:**

- Grading or Site Preparation
- Subdivision Construction
- Other

Project Address: __________________________

Subdivision: ____________________________ Lot: ________ Block: _____ Parcel #: __________________

Is project in flood plain? Yes/No

Flood Plain Permit #: __________________

“if applicable SUB20_____–_____ CUP20_____–_____ / DSR20_____–_____Pre-Application Meeting Date: __________________

**Disturbed earth quantity:**

<table>
<thead>
<tr>
<th>EGP/AEP20____–____</th>
<th>CuYds</th>
</tr>
</thead>
</table>

*Note: Projects over one (1) acre require Erosion & Sediment Control Plan.

**New connections only**

<table>
<thead>
<tr>
<th>Water Service Connection:</th>
<th>Meter Size:</th>
<th>Observation Only:</th>
<th>Y ___ N ___</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Fire Suppression Service:</th>
<th>4” Sprinkler ___</th>
<th>6” Sprinkler ___</th>
<th>8” Sprinkler ___</th>
<th>Hydrant _____</th>
</tr>
</thead>
</table>

| Sewer Connection: | Y ___ N ___ NA ___ | Observation Only: | Y ___ N ___ |

**Owner’s Signature:** ____________________________  Date: __________________

By signing this, I consent to any outstanding fees for work being submitted and attest that all information is complete and accurate to the best of my knowledge. Approvals will be for the submitted work only. Any changes to the site or any structures may alter the effectiveness of the drainage and grading proposed.

**Applicant’s Signature:** ____________________________  Date: __________________

I have completed the submittal checklist noting all applicable pages and supporting documents for the project. I attest that all information is complete and accurate to the best of my knowledge. Approvals will be for the submitted work only. Any changes to the site or any structures may alter the effectiveness of the drainage and grading proposed.
Check List:
- 4 sets of plans, documents, and reports
- ALL Documents must also be submitted electronically
  *All re-submittals require 4 sets and an electronic copy
- Affidavit of Legal Interest

Storm Drainage requirements:
- Current Geotechnical Report meeting the requirements of the City of Boise storm water management design manual
- Verification that the storm drainage system infiltration surface is at least 3 vertical feet from the seasonal high groundwater
- Storm water O&M manual
- Storm water run-off report, and adhere to the requirements of the Boise City storm water management design manual (except that Garden City allows systems to be placed within 3 feet of seasonal high groundwater instead of 5 feet in the Boise manual).
- Erosion & Sediment Control Plan

Site and Landscaping requirements:
- Site showing streets, building locations including dimensions to property lines and other buildings, water mains and fire sprinkler underground mains (include diameters), sewer mains & services (including sizes and invert elevations, designation of Fire Department Access Roadways.
- Landscaping showing type quantity and size of hardscape, shrubs and ground cover, trees (include class), tree removal locations and diameter
- Parking stalls with dimensions, number of parking spaces, off and on site sidewalks and ramps, ramp details, at grade mechanical equipment
- Trash enclosures locations, details and dimensions

Utility requirements
- Backflow protection noted
- Exterior roof and overflow drain lines and sizes
- Underground sanitary waste lines and segregated grease lines – note all sizes from sewer main to the building
- Domestic water line locations & sizes from meter to the building
- Location, size, and materials of all utilities not otherwise already noted
Affidavit of Legal Interest

State of Idaho)  
)SS
County of Ada)

I, ________________________________, ________________________________

Name

_________________________________________________________, ______________________

City

State and Zip

Being first duly sworn upon oath, depose and say:

1. That I am the record owner of the property described on the attached, and I grant my permission

   to ________________________________, ________________________________

   Name

   Address

   to submit the accompanying application pertaining to that property.

2. I agree to indemnify, defend and hold the City of Garden City and its employees harmless from any claim or liability resulting from any dispute as to the statements contained herein or as to the ownership of the property which is the subject of the application.

Dated this ___________________________day of _______________________, 20____

________________________________________

Signature

Subscribed and sworn to before me the day and year first above written

_______________________________________

Notary Public for Idaho

Residing at:____________________________________________________________

My Commission expires__________________________________________________