



NONCONFORMING STATUS DETERMINATION

File Number: _____
Application Date: _____ Rec'd by: _____
FOR OFFICE USE ONLY

6015 Glenwood Street ■ Garden City, Idaho 83714 ■ Phone 208/472-2921 ■ Fax 208/472-2926
building@gardencityidaho.org Inspection Hotline 208/472-2920

This application is to establish that a pre-existing legal nonconforming use has continuously existed where currently located.

STRUCTURE INFORMATION (CIRCLE ONE):
Is there an existing Certificate issued for the space/address: Y / N *If yes, a copy **must** be submitted

APPLICANT INFORMATION:
Contact Name: _____
E-mail: _____
Address: _____ City: _____
State: _____ Zip: _____ Phone: _____

SITE INFORMATION:
Street #: _____ Suite/Unit: _____ Street Name: _____
Building or Shopping Center Name: _____
Are there other businesses at this site? Y / N
List all other businesses that occupy this site:

Property Owner Name: _____
E-mail: _____
Address: _____ City: _____
State: _____ Zip: _____ Phone: _____

USE INFORMATION:
Current Business Name: _____
Current Business Owner Name: _____
Website: _____ Business Phone: _____
Description of Current Business: _____

Type of Use (See GCC Title 8): _____
Date Current Business was established at this site: _____ Date Use Commenced on Site: _____
Has the use ever been discontinued at the site? Y / N
Has there ever been a building or structure deemed dangerous on site? Y / N
Has the building or structure ever been damaged to an extent of 50% or more of the tax assessed value at the time? Y / N
Previous Business Name (if known): _____
Previous Business Type (if known): _____

Previous Business dates located at site (if known): _____

- *The burden of proof is incumbent on the applicant.*
- *In instances that the zoning use can be verified as a legal use at the time established and that the use has been continuous, but the building occupancy type cannot be verified a life safety inspection will be required prior to a certificate of compliance being issued.*
- *Garden City coordinates applications with the North Ada County Fire and Rescue District (NACFR). Garden City and NACFR are separate entities. Questions or complaints specific to fire requirements, review, approval or administration should be directed to NACFR: (208) 375-0906.*
- *A Certificate of Occupancy or a Certificate of Compliance is required to be posted in a conspicuous place in conjunction with tenancy.*

REQUIRED! – APPLICATION CHECKLIST
INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

- Complete Nonconforming Status Determination Application
- Application Fees Paid (see fee schedule)
- Records showing proof of existence of the use
- List of records provided and what each record is intended to demonstrate
- Copy of previous Certificate of Occupancy or Compliance (if available)
- Electronic submittal of all plans and application materials in .pdf format

Signature: _____ **Date:** _____

I am or have the owner's permission to submit this application. I agree to be responsible for all application materials, fees and application correspondence with the city. I attest that all information is complete and accurate to the best of my knowledge.