



EASEMENT
File Number: _____ Date Received : _____
FOR OFFICE USE ONLY

6015 Glenwood street ▪ Garden City, ID 83714 ▪ 208.472.2921 (tel.)
 ▪ www.gardencityidaho.org ▪ building@gardencityidaho.org

APPLICANT	PROPERTY OWNER
Name:	Name:
Company:	Company:
Address:	Address:
City:	City:
State: Zip:	State: Zip:
Tel.:	Tel.:
E-mail:	E-mail:

EASEMENT INFORMATION

Any associated Garden City application file number:	
Site Address:	Garden City, Idaho 837___
Subdivision Name:	
Affected Lot and Blocks	
Tax Parcel Number(s):	

APPLICATION INFORMATION REQUIRED

New Easement (Easements shown on a subdivision plat do not require this form):

***Please Provide:**

- Explanation of the request if there is no associated Garden City application where an easement has been specified as a condition of approval
- Draft Easement in .doc format
- Easement Exhibits:
 - Legal Description of the platted area or property to be included in the easement
 - Map thereof

Request to Vacate Easement

***Please Provide:**

- Affidavit of Legal Interest
- Exhibit A: Legal Description of the platted area or property to be vacated and map thereof;
- Exhibit B: Petition to vacate including:
 - Circumstances of the request to vacate
 - Legal Description of the platted area or property to be vacated and map thereof
 - The names of the persons affected by the vacation request
 - Notarized relinquishments from each potential grantee (e.g. a utility and drainage easement should include relinquishments from Century Link, Intermountain Gas, Idaho Power, Drainage District, and the Home Owners Association)

