



Demolition Permit Application

File Number: _____
 Application Date: _____ Rec'd by: _____
 FOR OFFICE USE ONLY

6015 Glenwood Street ■ Garden City, Idaho 83714 ■ Phone 208/472-2921 ■ Fax 208/472-2926
building@gardencityidaho.org Inspection Hotline 208/472-2920

This permit is to ensure compliance with Chapter 33 of the IBC, Garden City Code 8-1C, and Idaho State Plumbing Code

PRINCIPLE CONTACT NAME: _____
Address: _____ **City:** _____ **State:** _____ **Zip:** _____
Phone: _____ **Cell:** _____ **E-mail:** _____ **Firm:** _____

By signing this application I am attesting that I am or have the owner's permission to submit this application. I agree to be responsible for all application materials, fees and application correspondence with the City. I attest that all information is complete and accurate to the best of my knowledge.

Signature: _____ Date: _____
 Printed Name: _____

Note this person is the main contact. The applicant will be responsible for coordinating, reviewing, ensuring that all construction documents have been prepared by qualified design professionals, and submitting such materials. All application correspondence will be through this person.

PROPERTY OWNER NAME: _____
Address: _____ **City:** _____ **State:** _____ **Zip:** _____ **Phone:** _____
 _____ **Cell:** _____ **E-mail:** _____

CONTRACTOR NAME: _____ **License #:** _____ **Expiration:** _____
Address: _____ **City:** _____ **State:** _____ **Zip:** _____
Phone: _____ **Cell:** _____ **E-mail:** _____
Responsible Person: Name _____ **CON#** _____ **EX:** _____ **Phone:** _____

Notice to Contractor:

By signing this application, I am attesting that I understand and will ensure that no water accumulation of water shall be allowed on premises or adjoining properties. Provisions shall be made to control water runoff and erosion during demolition activities. Any excavation shall cause that written notice to the owners of the adjoining buildings be provided that advises them that the excavation is to be made and that the adjoining buildings should be protected. Said notification shall be delivered not less than 10 days prior to the scheduled starting date of excavation. It will be unlawful for any person or firm, partnership, association or corporation that engages in business, trade or practice of work of Electrical, HVAC, Manufactured Homes, Plumbing or Public Works in the State of Idaho unless such person or firm, co partnership, association or corporation, has successfully passed an examination and has been issued a Certificate of Competency as required by the State of Idaho, Title 54. Garden City Building Division requires that each applicant provides proof of such applicable certification, or a permit will not be issued. An apprentice shall not perform under the required supervision. Any person that is licensed as an apprentice will not be allowed to obtain a permit within the City of Garden City. All contractors shall have their card on them at all times. Garden City inspectors may require cards to be produced at the time of inspections. For those who do not produce their card at the time of inspection shall be considered to be conducting work without a permit.

Contractor's Printed Name: _____
Contractor's Signature: _____ **Date:** _____

I am or have the owner's permission to construct this permitted project. I agree to complete the project in accordance with the approved permit.

PROJECT INFORMATION
Type
 Residential Non-residential Mobile Home
Project Street #: _____ **Unit:** _____ **Street Name:** _____ **Garden City, ID 837** _____
Parcel #: _____
Plumbing (trade) Permit Number: _____

REQUIRED! APPLICATION CHECKLIST: Incomplete Applications will NOT be accepted

The applicant is responsible to submit the following information for a building permit.

Please initial or mark as N/A:

- ___ An electronic copy of all plans and submittal documents in pdf or word format
- ___ Complete Permit Application
- ___ Plan Checklist
- ___ Erosion and Sediment Control Application (if performing land disturbing activity) Responsible Person required
- ___ Erosion and Sediment Control Construction Plan (if removing asphalt, foundations, etc)
- ___ Plumbing Permit (State Trade Permit) proper capping of all sewer and water lines
- ___ Owner Authorization
 - If the property owner is acting as the applicant, this form shall still be required to be signed and notarized by the property owner or authorized agent
 - Please note that the signing party must be exactly as identified as the owner in the Ada County Assessor documents. For example an individual cannot sign if the property is owned by an LLC. If the property is owned by an LLC, trust, etc. the signatory must demonstrate that they are legally authorized to sign.
- ___ Submittal Fee: See Fee Schedule (plan review base fees will be paid at time of submittal)
- ___ **Certified arborist documentation for any existing trees to be removed that are 4" in caliper or greater or a replanting schedule**

Please Note: Final approval of this permit shall be contingent upon satisfactory inspection observation including required witnessing of testing. **It is the applicant's responsibility to call in required inspections/observations by 4:00 p.m. the working day prior to requested inspection (208) 472-2920**

Plan Checklist

Instructions

Fill out the Project Information, check (☑) the appropriate boxes, list all page numbers for the plans, and sign this checklist. Plans shall comply with all current codes applicable to the submittal project.

Site Plan (required)

- Vicinity Map showing location of the property with street names identified and project boundary lines
- All structures on site locations including dimensions to property lines & other buildings. Each structure shall be labeled as to whether or not it will be retained or demolished.
- Pedestrian protection methods and location
- Backflow protection noted, incl. size, type and model
- Location of water and sewer lines at where they will be capped off at the public main
- Location of gas and electric service stubs
- Location of fire extinguishers to be kept on site during demolition
- Means of Egress
- Water supply for Fire Protection
- Barriers, type, dimensions, and location
- Construction Railings
- Pedestrian protection location and means
- Directional barricades
- Sanitary facilities that will be provided during demolition
- Trees to be removed and their calipers (verify from Abroist Letter)
- Best Management Plan (BMP)

Owner/ Applicant Agreement & Authorization

The PROPERTY OWNER of the submitted project must complete the following information to designate the Architect, Engineer, or otherwise qualified person to engaged as the applicant responsible for this project in accordance with the International Building Code. The purpose is to coordinate the diverse submitted documents prepared by various consultants, which may include deferred submittals, special inspections and structural observations. **Property owner’s signature MUST be notarized**

Applicant Name (Printed):_____ **Firm:**_____

Property Owner Name (Printed):_____
 (same as what shows on ADA County Assesor)

Project Description_____

Project Address _____ **Unit**_____ **Street Name:** _____ **Garden City, ID 837**_____

1. This form will be used by the City of Garden City as an authorization document from the Property Owner authorizing services to the properties listed in this application.
2. The Owner does hereby appoint and authorize the person identified to act as the owner’s agent in the initiation and processing of said applications regarding the owner’s property. The applicant, shall be deemed to have the authority to obligate the owner to any of their terms or conditions imposed by said service and to pay any of the costs and penalties associated therewith.
3. The applicant shall be responsible for reviewing and coordinating all submittal documents prepared by others for the duration of the project. Construction documents shall be prepared by qualified design professionals as required by Garden City Code and the International Building Code.
4. The property Owner shall be liable for any outstanding fees associated with said project, unless notification from the owner to terminate the account with applicant prior to the fees being incurred.

Applicant’s Signature: _____ **DATE:**_____

Property Owner’s Signature: _____ **DATE:**_____

As the OWNER OF RECORD, I agree to the above noted terms and designate the following person for the project noted. I also understand that I must provide written notification to the City of Garden City Development Service Department if the designated person is changed.

Notary Public for State of _____ County of _____

Before me this day personally appeared (print property owner name)_____ who, being duly sworn to be the owner of the property and to be the signer of this document.

Sworn to (or affirmed) and subscribed before me this _____ day of _____ 20_____ by

_____ Personally known to me

_____ Type of identification produced_____

Notary Signature

Notary Name

My Commission Expires: _____