Garden City Urban Renewal Agency

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Meeting Minutes

Garden City Urban Renewal Agency

MONDAY, MARCH 16, 2020

Garden City City Hall
6015 Glenwood Street
Mayor's Conference Room
12:00 PM

A. Call to Order
Chair Beaumont called the meeting to order at 12:03 pm.

B. Roll Call
Roll call was taken and the following were present: Chair Beaumont, Commissioner Massman, Commissioner Souza and Commissioner Nyblad. Also present were Cynthia Rose, Program Administrator for the GCURA, Meghan Conrad from Elam and Burke, and Janet Peterson from Calyx-Weaver & Associates.

C. Certify Meeting Notice
Janet Peterson certified that the meeting had been legally noticed in accordance with Idaho Code Section 74-204.

D. Changes to Agenda
None.

E. Approval of the Minutes from the January 22, 2020 Regular Meeting
A motion was made to approve the Minutes of the January Meeting.
Moved: Commissioner Massman Second: Commissioner Nyblad
Passed: Unanimously

F. Approval of the Minutes from the February 11, 2020 Special Meeting
Chair Beaumont deferred the approval of the February Meeting Minutes to the next meeting due to a lack of quorum of Commissioners who had attended the meeting.

G. **Approval of Monthly Financial Reports**
Commissioner Nyblad reported that financials look good, explaining that expenses and revenues are in line with budget projections.

A motion was made to approve the financial report.
Moved: Commissioner Sousa Second: Commissioner Massman
Passed: Unanimously by Roll Call
Chair Beaumont – Y
Commissioner Massman – Y
Commissioner Souza – Y
Commissioner Nyblad – Y

H. **Approval of FY19 Audit**
Chair Beaumont provided the Board copies of the FY2019 Annual Audit and reported that the auditors did not find any issues. Ms. Beaumont indicated that the report has been posted on the GCURA website for approximately one month and has not received any comments or feedback from the public.

A motion was made to approve the FY19 Audit.
Moved: Commissioner Nyblad Second: Commissioner Massman Passed: Unanimously by Roll Call:
Chair Beaumont – Y
Commissioner Massman – Y
Commissioner Souza – Y
Commissioner Nyblad – Y

I. **Public Comment – FY19 Annual Report**
Chair Beaumont reported that the FY19 Annual Report has been posted on the GCURA website for approximately one month. Copies have been provided in the library and the notice of the Annual Report has been published in the newspaper and city newsletter. Ms. Beaumont indicated that no comments had been received from the public during that time and there were no questions from the public or board members at the meeting.

J. **2019 Annual Report: Consider Resolution No. 2020-1 Approving the 2019 Annual Report and Directing the Chair to file the Report with the City and Authorize Notice of Filing to be Published**

A motion was made to approve Resolution No. 2020-1.
Moved: Commissioner Souza Second: Commissioner Nyblad Passed: Unanimously by Roll Call:

Chair Beaumont – Y
Commissioner Massman – Y
Commissioner Souza – Y
Commissioner Nyblad - Y

K. 35th and Clay Project: Consider Resolution No. 2020-2 Approving the Grant Participation Agreement between the Agency and Dr. Thomas Goodwin and Kristin Goodwin

A motion was made to approve Resolution 2020-2.
Moved: Commissioner Nyblad Second: Commissioner Souza
Passed: Unanimously

L. Funding Request for Veterans Memorial Water Main Amendment
Chair Beaumont presented a funding request from public works for construction support services from Keller Associates in the amount of $4,980.00 for the Adams and Parkway Water Main Project.

A motion was made to approve the request for Veterans Memorial Water Main Amendment.
Moved: Commissioner Souza Second: Commissioner Nyblad Passed: Unanimously by Roll Call:
Chair Beaumont – Y
Commissioner Massman – Y
Commissioner Souza – Y
Commissioner Nyblad - Y

M. Heron Park Update
Chair Beaumont reported that the picnic shelter should be installed on March 27th and sod would be installed soon after. The boulders that were installed to prevent cyclists from cutting through the park landscaping are smaller than what was originally ordered and are in the process of being removed and replaced with larger ones. Signage will also be completed once the park is finished.

N. Garden City Visitors Bureau Update
Chair Beaumont reported that the website and social media sites were launched in January and that Vanessa Sinclair has been hired part-time to oversee the social media for the Visitors Bureau. Ms. Beaumont indicated that due to the current corona virus, many or most local events have been canceled or postponed. The GCVB is in a "wait and see" mode for promoting

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tourism in Garden City.

O. Legislative Update

Meghan Conrad gave an update on the current activity at the legislature. Ms. Conrad reported that **HB409,** which addresses the property tax "freeze" bill, failed in the senate. Discussion on other bills that could impact urban renewal agencies is in process and Ms. Conrad will keep the Board updated on their progress. She noted that the legislature is hoping to conclude the current session by noon on March 17th.

P. Adjourn

A motion was made to adjourn the meeting.
Moved: Commissioner Nyblad Second: Commissioner Massman
Passed: Unanimously

The meeting adjourned at 12:40pm.

****Next Regular Meeting to be held Monday, May 18, 2020*****

Chair, Pam Beaumont — Date 7/22/2020

Secretary, Janet Peterson — Date 7/20/2020