



MONDAY, MAY 20th, 2019

Garden City City Hall
6015 Glenwood Street
Mayor's Conference Room
12:00 PM

A. Call to Order:

Chair Beaumont called the meeting to order at 12:00 pm.

B. Roll Call:

Roll call was taken and the following were present: Chair Beaumont, Commissioner Souza and Commissioner Nyblad. Also present were Cynthia Rose, Program Administrator for GCUR, Meghan Conrad from Elam and Burke, and Janet Peterson from Calyx-Weaver & Associates.

C. Certify Meeting Notice:

Janet Peterson certified that the meeting had been legally noticed in accordance with Idaho Code Section 74-204.

D. Changes to Agenda:

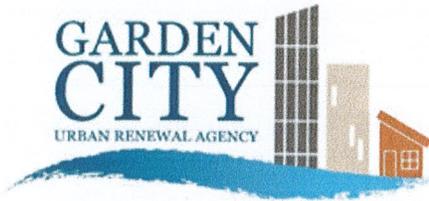
None

E. Approval of minutes from March 18, 2019:

Meghan Conrad requested that item "D" (Artisan Wayfinding Maps) which was added as a change to the agenda be amended to include the reason. Commissioner Nyblad made a motion to approve the minutes as corrected. Commissioner Souza seconded. Motion carries.

F. Treasurer's Report:

Chair Beaumont reported that we currently have approximately **\$617,000** cash on hand with **\$31,497** in receivables which gives us **\$649,740** in assets and liabilities. This amount does not include the final billing for phase 1 of Heron Park which will be approximately **\$300,000**. Commissioner Souza made a motion to approve the report and Commissioner Nyblad seconded. Motion carries.



G. Approval of Chair's Expense Level:

Chair Beaumont requested that the chair be authorized to have an expense approval level of up to \$ 5,000 in order to pay for smaller expenditures. Commissioner Nyblad made a motion to approve and Commissioner Souza seconded. Roll Call was taken. Motion carries.

H. Approval of Expenses for Updated Pathways Map:

Chair Beaumont requested up to \$5,000 for updated maps and greenbelt signage. Commissioner Nyblad made a motion to approve and Commissioner Nyblad seconded. Roll call was taken. Motion carries.

I. Distribution of FY2018 Audit:

Hard copies of the audit which were discussed at the March meeting were distributed to the board.

J. Heron Park Update:

Chair Beaumont reported that phase 1 is complete except for a couple of small items. Colin Schmidt is working on the fence on the west side of the parking lot that was requested by a home owner. Signs should be up in the next couple of weeks and a bench should be in place on the eastern edge around July 1. Progress on phase 2 is on hold pending the outcome of the Senior Center.

K. GC Visitors Bureau Update:

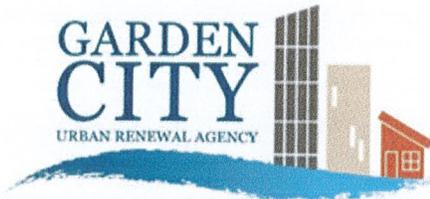
Chair Beaumont reported that the Visitor's Bureau is officially incorporated. The first board meeting has been held and it was decided that, the main board would consist of Pam Beaumont as president, Kristen Jensen as vice-president, Mary Jo Nyblad as treasurer and Cynthia Rose as secretary. Other board members include Bre Hovley from Barbarian Brewery and Earl Sullivan from Telaya Winery. Initial funding has come in from the City, GCURA and Riverside Hotel and Pam and Cynthia will be meeting with SWITA to determine their cost reimbursements. Carew & Co. has been hired to do branding, and setup a website and face book page and Pam & Cynthia will be meeting with various businesses to get background information for them.

L. Records Retention Policy Discussion:

Meghan Conrad reported that she and Cynthia Rose are still working on developing the guidelines and will present at a future meeting.

M. Public Records Request Policy:

Meghan Conrad reported that she is still in the process of reviewing and updating the policy and will present at a future meeting.



N. Adjourn:
Meeting adjourned at 12:20pm

Next regular meeting to be held Monday, July 15th, 2019


Chair, Pam Beaumont

7/15/19
Date


Secretary, Janet Peterson

7/15/2019
Date