



MONDAY, NOVEMBER 18, 2019

Meeting Minutes for Regular Meeting

Garden City City Hall
6015 Glenwood Street
Mayor's Conference Room
12:00 PM

A. Call to Order:

Chair Beaumont called the meeting to order at 12:00 pm.

B. Roll Call:

Roll call was taken and the following were present: Chair Beaumont, Commissioner Reno, Commissioner Massman and Commissioner Nyblad. Also present were Cynthia Rose, Program Administrator for the GCURA, Meghan Conrad from Elam and Burke, and Janet Peterson from Calyx-Weaver & Associates.

C. Certify Meeting Notice:

Janet Peterson certified that the meeting had been legally noticed in accordance with Idaho Code Section 74-204.

D. Changes to Agenda:

The Agenda was amended to allow for a previously recorded holiday message from Garden City Mayor John Evans. No action taken.

E. Approval of Minutes from September Special Meeting (9.9.2019) and September Regular Meeting (9.17.2019):

Commissioner Reno made a motion to approve the minutes of the September 9, 2019 Special Meeting and the September 17, 2019 Regular Meeting and Commissioner Nyblad seconded. Motion carries.

F. Approval of Monthly Financial Reports:

Commissioner Nyblad reviewed the financials and reported that through September the agency had **\$633,792** in revenue with approximately **\$30,000** extra at fiscal year-end. Expenses were normal. Chair Beaumont then gave brief update on revenue projections for FY2020. She indicated that the Agency would be receiving revenue of approximately \$900,000 in FY2020. Commissioner Nyblad made a motion to approve the financial report and Commissioner Massman seconded. Motion carries.



G. 2019 Audit Engagement Letter:

Chair Beaumont presented the engagement letter from Zwygart & Associates in the amount of \$3,050.00 for the Agency's FY19 annual audit. Commissioner Nyblad made a motion to approve and Commissioner Massman seconded. Motion carries.

H. Financial Support for Garden City Visitor's Bureau:

Chair Beaumont gave an update on the status of the Visitors Bureau. The Visitor's Bureau has requested a \$5,000 contribution from the Garden City Urban Renewal Agency for FY2020 to help support economic development opportunities within the Project Area. Discussion followed. Chair Beaumont noted there was a line item in the FY2020 budget for these types of contributions.

Commissioner Reno made a motion to approve and Commissioner Massman seconded.

Roll call vote was taken. Motion passed unanimously.

Chair Beaumont - Y

Commissioner Reno - Y

Commissioner Massman - Y

Commissioner Nyblad - Y

I. Funding Request for Greenbelt Striping:

Chair Beaumont presented a funding request from the City for Greenbelt striping from 34th to 42nd streets in the amount of \$1,029. The work will be completed by Cutting Edge Landscape Services. Commissioner Nyblad made a motion to approve and Commissioner Massman seconded. Roll call was taken. Motion passed unanimously.

Chair Beaumont - Y

Commissioner Reno - Y

Commissioner Massman - Y

Commissioner Nyblad - Y

J. Heron Park Update and Approval of Boulder Placement:

Chair Beaumont provided an update on the improvements to Heron Park. Chair Beaumont noted bicyclists continue to bypass the Greenbelt and cut through the landscaping causing damage to the landscaping. The Land Group recommended the placement of boulders to deter the bicyclist from cutting through the landscaping. The cost of the boulders and for placement is estimated to be \$2,366.36. Commissioner Reno made a motion to approve the cost to acquire and place the boulders in a do not exceed amount of \$2,400.00, and Commissioner Nyblad seconded.

Roll call was taken. Motion passed unanimously.

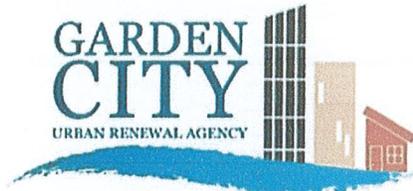
Chair Beaumont - Y

Commissioner Reno - Y

Commissioner Massman - Y

Commissioner Nyblad - Y

Chair Beaumont went on to report that the park is progressing as planned and that the project is on schedule for placement of the picnic shelter and restroom. The sprinkler system is in and sod will go in next spring.



K. RAI Update:

Meghan Conrad reported that the first legislative property tax working group meeting was held on October 21st. The presentations consisted of reports from the Association of Idaho Cities, the Association of Idaho Counties and the State Tax Commission. The informational session presented the basics of local government budgeting in the state of Idaho. Ms. Conrad reported that there is another legislative property tax working group session this afternoon.

Executive Session:

Commissioner Nyblad made a motion to convene in Executive Session at 12:22 p.m. pursuant to Idaho Code 74-206(1)(c) to deliberate regarding an acquisition of an interest in real property not owned by a public agency. Chair Beaumont indicated that following the executive session, the meeting would adjourn. Commissioner Reno seconded. Roll call vote was taken. Motion passed unanimously.

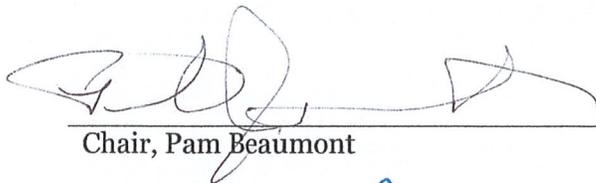
- Chair Beaumont - Y
- Commissioner Reno – Y
- Commissioner Massman – Y
- Commissioner Nyblad – Y

There were no action items following the Executive Session.

L. Adjourn:

Meeting adjourned at 12:35pm.

*****Next Regular Meeting to be held Wednesday, January 22, 2020*****



Chair, Pam Beaumont

11/22/19

Date



Secretary, Janet Peterson

11/22/19

Date